

Application for SGF-Membership

Name of the Company	
Street/Number	
Postcode/Town	
Country	

We hereby apply for membership in SGF International e.V. and for participation in the Voluntary Control System (VCS) of SGF.

We agree that SGF will verify our compliance with the relevant legislation and the requirements of the Voluntary Control System.

We agree that SGF will nominate us as a participant in the VCS in the Member Portal of the SGF website and will place audit reports and certificates as confidential documents in our personal area of the Member Portal. As a member, we can make this information available to all other members.

We have read and understood the information on data protection, which can be found at www.sgf.org.

We have read and understood the current SGF [statutes](#) and [membership fees regulations](#).

DOC_OP_061_V8

Ort/Datum

Unterschrift/Firmenstempel

**To:**

SGF International e.V.
Am Hahnenbusch 14 b
55268 Nieder-Olm
Deutschland
Tel: +49 6136 9228 0

Contact:

Ute Latz
ute@sgf.org
Amarjargal Naran
amra@sgf.org

Questionnaire

Please give detailed information and complete clearly in block capitals

1. General Data

We produce

- ☐ Semi-finished products (e.g. concentrates, puree) **not** intended for sale to the consumer
(Member group IRMA/Processing)
- ☐ Finished products intended for sale to the consumer
(Member group IQCS/Bottler)
- ☐ Semi-finished products **and** Finished products

a) Headquarter/Administration

Company's Name

Country

Street

Postcode

Town

Phone

Fax

E-Mail

Homepage

VAT-Number (for EU-Companies only)



b) Invoice Address (if different)

Company's Name

Country

Street

Postcode

Town

VAT-Number (for EU-Companies only)

c) Contact Persons

General Management

Title

First Name

Last Name

E-Mail

Phone

Finances

Title

First Name

Last Name

E-Mail



Quality Management

Title

First Name

Last Name

E-Mail

d) SGF Member Portal

Please indicate **one** e-mail address **per production site** for our automatic notifications regarding new documents in the member portal e.g. SGF certificate, analysis results and audit reports. The e-mail address is visible as contact address for all members in the database of VCS participants.

E-mail address for the SGF Member Portal

e) SGF Newsletter

Please indicate up to 4 e-mail addresses that shall receive the SGF Newsletter.

E-Mail

E-Mail

E-Mail

E-Mail

f) AIJN Code of Practice and IFU Methods of Analysis

As a special bonus for new membership, certain SGF member groups can receive free access to the AIJN Code of Practice and selected IFU analysis methods for a limited time. Please provide an email address (e.g. of your quality management) to access the AIJN and IFU website:

E-Mail

By submitting your e-mail address, you agree that we may forward it to AIJN and IFU to set up access.



g) SGF Advocate System

Please indicate a SGF-member (obligatory), that is one of your business partners and that supports your SGF-membership.

_____	_____
Company's Name	Country

Town	
_____	_____
Contact Person	E-Mail

h) Did a special company / person recruit you? If yes, which or who?

i) How did you become aware of SGF International e.V. (internet, reference, fair, etc.)?



2. Registration of Production Sites

- ☐ We produce at the headquarter's
☐ We do **not** produce at the headquarter's

All in all we run _____ production site/s (incl. headquarter production site),
of which _____ are rented.

Please notice that production sites not registered with SGF will be no participants of the Voluntary Control System (VCS).

a) Production Site 1 (only to complete if not identical to the production site at the headquarter's)

Company's Name

Country

Street

Postcode

Town

E-Mail

Phone

Contact Person Quality Management

Title

First Name

Last Name

E-Mail

Production site 1 is owned by majority or entirely by our company.

☐ Yes

☐ No

Production site 1 is rented.

☐ Yes

☐ No

E-mail address for SGF Member Portal

E-mail address for the SGF newsletter



b) Production Site 2

Company's Name

Country

Street

Postcode

Town

E-Mail

Phone

Contact Person Quality Management

Title

First Name

Last Name

E-Mail

Production site 2 is owned by majority or entirely by our company.

☐ Yes

☐ No

Production site 2 is rented.

☐ Yes

☐ No

E-mail address for SGF Member Portal

E-mail address for the SGF newsletter



3. Product Information

3.1 Semi-finished Products

- a) Are your products in whole or in part represented by traders/brokers?
If yes, by whom?

- b) To which countries do you sell your products?

- c) What sort of fruit do you process into what product?

Please use our **list of semi-finished products** (see below page 9). Please mark the respective fruit type and the appropriate **mono fruit product** with an **X**.

Blank fields at the end of the list are for possible further fruit types not yet included in the list.

- d) Please complete the table below concerning your processed fruits.

Fruit	Harvest Season of the processed fruit (Month)	Processing (Month)	Volume of final good (Tons)



3.2 Finished Products

a) To which countries do you sell your products?

b) Please provide us with a current list of finished products. We kindly ask you to attach this list to the completed application documents.

Place / Date

Stamp / Signature



List of Semi-finished Products: Fruits and Vegetables

Fruit/Vegetable	Single Strength Fruit/Vegetable Juice	Concen- trated Fruit Juice	Concen- trated Vegetable Juice	Puree	Puree Concen- trate	Fruit Juice Flavour	Organic
Açaí							
Acerola							
Agave							
Aloe Vera							
American Cranberry (Vacc. macrocarpon)							
Apple							
Apricot							
Aronia							
Banana							
Beetroot							
Black Currant							
Blackberry							
Blood Orange							
Blueberry (Bilberry)							
Boysenberry							
Bullock's Heart (Custard-apple)							
Caja (Spondias mombin)							
Camu-Camu							
Cape Gooseberry (Physalis peruviana)							
Carambola (Star Fruit)							
Carrot							
Cashew Appel (Caju)							
Celeriac (Celery Root)							
Cherimoya							
Coconut							
Cornelian Cherry							
Cow-, Lingonberry (Vacc. vitis-idaea L.)							
Crab apple							
Cranberry (Vacc. macrocarpon)							
Crowberry							
Cucumber							
Cupuaçu							
Date							



Fruit/Vegetable	Single Strength Fruit/Vegetable Juice	Concentrated Fruit Juice	Concentrated Vegetable Juice	Puree	Puree Concentrate	Fruit Juice Flavour	Organic
Dragon Fruit (Pitahaya)							
Dwarf cherry (Prunus fruticosa)							
Elderberry							
European Cranberry (Vacc. oxycoccos)							
Feijoa							
Fennel							
Fig							
Gac							
Ginger							
Goji (Gojiberry)							
Gooseberry							
Grape, red							
Grape, white							
Grapefruit, pink							
Grapefruit, white							
Guava							
Hawthorn							
Jujube (Red Date, China)							
Kaki							
Kale							
Kinnow							
Kiwi							
Kumquat							
Lemon							
Lemon Balm							
Lime							
Limquat							
Lulo (Quito naranjilla)							
Lychee							
Mandarin							
Mango							
Mangold							
Mangosteen							
Maqui							
Marula							
Melon							
Minneola							
Mint							



Fruit/Vegetable	Single Strength Fruit/Vegetable Juice	Concentrated Fruit Juice	Concentrated Vegetable Juice	Puree	Puree Concentrate	Fruit Juice Flavour	Organic
Mirabelle							
Mora de Castilla (Rubus glaucus)							
Mulberry (Cloudberry)							
Nectarine							
Noni							
Onion							
Orange							
Papaya							
Parsnip							
Passionfruit							
Peach							
Pear							
Pepper							
Pineapple							
Pink Hawthorn							
Plum							
Pomegranate							
Pomelo							
Potato							
Pumpkin							
Quince							
Raspberry							
Red Cabbage							
Red Currant							
Rhubarb							
Rose							
Rose Hip							
Rowanberry (Mountain Ash)							
Rucola (Salad Rocket)							
Sauerkraut							
Sea-buckthorns (Sallow-thorn Berry)							
Sloe (Blackthorn Fruit)							
Sour Cherry							
Soursop (Guanabana)							
Spinach							
Stone Bramble							
Strawberry							
Sweet Cherry							



Fruit/Vegetable	Single Strength Fruit/Vegetable Juice	Concentrated Fruit Juice	Concentrated Vegetable Juice	Puree	Puree Concentrate	Fruit Juice Flavour	Organic
Sweetie Grapefruit (Citrus Oroblanco)							
Sweetsop (Sugar-apple)							
Tamarillo (Tree Tomato)							
Tamarind							
Tejocote (Mexican hawthorn)							
Tomato							
Topinambour							
Tuna (Pricly Pear)							
Ugli Fruit							
Umbu (Imbu, Brazil Plum)							
Vegetable mix							
Watermelon							
White Currant							
Woodruff							
Yuzu (Citrus x junos)							



SALES VOLUME REPORT 2018 for the year of contribution 2020

For calculation of the SGF membership fee, we

The company report the following sales volume in the business year **2018**:



BOTTLER

Basis of valuation for the membership fee payable by Bottler is the sales volume in EURO in domestic market and sold worldwide invoiced by the member company including all respective domestic subsidiaries. The fee is calculated on the basis of the bottler's relevant sales with fruit juice, vegetable juice, fruit nectar, sweet must and other beverages based on fruit and vegetables.

Our **total turnover** in domestic market and abroad is: _____ €
(without VAT)



PROCESSING

Processors pay the membership fee based on the notifiable sales in EURO generated by the member company including all subsidiaries in the EU domestic market and in all countries that have instructed SGF to proceed with national controls of raw materials and semi-finished goods in the framework of cooperation agreements. The fee is calculated on the basis of relevant sales with mother juices, fruit juice concentrates and other products used to make the following goods: fruit juice, vegetable juice, fruit nectar, sweet must and other beverages based on fruit and vegetables.

Our **total turnover 2018** to the SGF cooperation countries is distributed as follows:

China	_____ €	or	_____ USD
European Union	_____ €	or	_____ USD
Russia	_____ €	or	_____ USD
South Africa	_____ €	or	_____ USD
Turkey	_____ €	or	_____ USD
Total turnover	_____ € (without VAT)	or	_____ USD (without VAT)



DOUBLE STATUS

If the product portfolio of a member company puts it in both the IRMA/Processing category and the IQCS/Bottler category, then it must report the sales volume for both member groups.

.....
Place / Date

.....
Stamp / Legal signature



SALES VOLUME REPORT 2019 for the year of contribution 2021

For calculation of the SGF membership fee, we

The company report the following sales volume in the business year **2019**:



BOTTLER

Basis of valuation for the membership fee payable by Bottler is the sales volume in €URO in domestic market and sold worldwide invoiced by the member company including all respective domestic subsidiaries. The fee is calculated on the basis of the bottler's relevant sales with fruit juice, vegetable juice, fruit nectar, sweet must and other beverages based on fruit and vegetables.

Our **total turnover** in domestic market and abroad is: _____ €
(without VAT)



PROCESSING

Processors pay the membership fee based on the notifiable sales in EURO generated by the member company including all subsidiaries in the EU domestic market and in all countries that have instructed SGF to proceed with national controls of raw materials and semi-finished goods in the framework of cooperation agreements. The fee is calculated on the basis of relevant sales with mother juices, fruit juice concentrates and other products used to make the following goods: fruit juice, vegetable juice, fruit nectar, sweet must and other beverages based on fruit and vegetables.

Our **total turnover 2019** to the SGF cooperation countries is distributed as follows:

China	_____ €	or	_____ USD
Egypt	_____ €	or	_____ USD
European Union	_____ €	or	_____ USD
Lebanon	_____ €	or	_____ USD
Russia	_____ €	or	_____ USD
Saudi Arabia	_____ €	or	_____ USD
South Africa	_____ €	or	_____ USD
Turkey	_____ €	or	_____ USD
United Arab Emirates	_____ €	or	_____ USD
Total turnover	_____ € (without VAT)	or	_____ USD (without VAT)

DOUBLE STATUS

If the product portfolio of a member company puts it in both the IRMAV/Processing category and the IQCS/Bottler category, then it must report the sales volume for both member groups.



.....
Place / Date

.....
Stamp / Legal signature



Declaration of Corporate Social Responsibility

The issue of sustainability is increasingly in the focus of the general public, the retail sector and consumer protection organisations.

At the request of various stakeholders, on 29 April 2015 the European Fruit Juice Association (AIJN) adopted a new Code of Business Conduct (CoBC) for the fruit juice industry. This new code is based on the six fruit juice CSR principles of the CSR sector roadmap of the Juice CSR Platform and the former SGF/IRMA Code of Conduct. Moreover, it is based on the general principles contained in the International Bill of Human Rights, fundamental ILO conventions, relevant United Nations conventions and guidelines and the Sustainable Agriculture Initiative Platform (SAI). The generally accepted standards of corporate social responsibility and ethical conduct shall be applied throughout the whole value chain of our industry.

The AIJN Code of Business Conduct appeals to all companies to comply with the internationally recognised minimum standards for human rights, working conditions and the environment. The provisions of the AIJN CoBC apply to four main areas:

- I Economic Sustainability**
- II Social Sustainability**
- III Environmental Sustainability**
- IV Monitoring**

In future, the AIJN Code of Business Conduct will become part of the SGF checklist for control and auditing. Commitment to the AIJN CoBC will be a requirement for successful SGF certification. SGF member companies confirm that they are in the process of striving to fulfil the stipulated sustainability criteria.

SGF will use its existing certification structures to react accordingly to requests from retailers and consumers.

By signing this document, we recognise the AIJN Code of Business Conduct for our whole company and declare our willingness to abide by its provisions.

Date / Name

Signature / Stamp



Commitment for proactive protection of

Consumer Health

and

Industry Image

Safety and authenticity, both are basis for a healthy consumption of processed fruits and vegetables as well as for a good image of industrial fruit and vegetable products.

Industrial processors are obliged to meet legal requirements for contaminants at all stages in the production chain from raw material to finished goods.

In addition fruit processing participants of the Voluntary Control System of SGF/IRMA should take proactive actions to avoid problems caused by uses of chemical plant protection products. To minimise the risk for each individual producer and for the image of the whole industry, pesticide documentation is obligatory according to VCS implementing provisions, paragraph 2.1.*

By signing this commitment the company

Company name: _____

City: _____

Country: _____

confirms to be aware of the obligation for fruit processing SGF/IRMA participants to make reasonable and appropriate efforts to collect and to deliver data about applied chemical plant protection products. This concerns all pesticides and active chemical substances used during growing period of processed fruits. It is understood that data are handled confidentially and used in anonymous statistics of FRAPP (Fruit Risk Assessment Programme for Pesticides).

Place / Date

Signature / Stamp

* Extract from VCS implementing provisions, paragraph 2.1.:

...Documentation of Pesticides and Plant Growth Regulators

Companies processing fruit, fruit mash and vegetables require information from their pre-suppliers with regard to the plant, fruit and vegetable treatment agents (pre- and post-harvesting treatments) used in fruit and vegetable cultivation and/or storage. This information must be documented. The documentation duty particularly applies to pesticides, including herbicides and growth regulators....